

PERSON SPECIFICATION

Home Carer

Key Skills and Abilities:

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • Able to work well both as a member of a team and alone with service user • Able to respect confidentiality, dignity, privacy & individual differences/ preferences of service user in their home environment. • Able to convey information clearly, follow organisational policies & procedures and produce appropriate written communication • Able to promote and present Organisation in a positive and professional light 	<ul style="list-style-type: none"> • Good literacy and numerical skills

Education and Qualifications:

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • Keen to participate in training and personal career development 	<ul style="list-style-type: none"> • NVQ2 in Health and Social Care • Relevant training courses e.g. manual handling, food hygiene, dementia awareness etc. • Full U.K driving licence

Knowledge:

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • Willingness to undertake further training to continually improve working practice 	<ul style="list-style-type: none"> • Understanding of equal opportunities, diversity and personal choice

Experience:

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • Previous job(s) in dealing with the general public 	<ul style="list-style-type: none"> • Previous job(s) in adult social care working with this service user group

Personal Attributes:

<i>Essential</i>	<i>Desirable</i>
<ul style="list-style-type: none"> • A caring disposition, demonstrating honesty & integrity • Reliable and punctual with a keen sense of responsibility and security • Able to communicate with people of varying ages and differing backgrounds • Mentally & physically fit for the job • Acceptable appearance & manner 	<ul style="list-style-type: none"> • Some flexibility as part of work rota • Able to reflect on own performance and learn from experiences • A good sense of humour

This person specification is subject to Organisational changes and demands and should be read in conjunction with the job description.